



Shri H. S. Shah College of Commerce, College Campus, Modasa - 383315

Minutes

1st Meeting of IQAC 2023-24

Following matters were discussed and decisions were taken in the 1st IQAC meeting held under the chairmanship of Dr. M.K.Patel.

1. Dr. M.K.Patel welcomed Dr. Tushar Bhavsar and Mr. Vinubhai Gajjar by offering a bouquet.
2. IQAC Coordinator, Dr. Gopal Vankar read all the action taken report. All members collectively appreciated the progress.
3. APIs submitted by 4 teachers were checked and approved for final submission.
4. Results of all the classes were up to the mark, so a sense of satisfaction was expressed by members. Student feedback analysis was put before the committee. It was approved as non new suggestion or complaint formed.
5. As NOC has been issued by State Government for the Principal recruitment. All the members opined to proceed for it as early as possible.
6. It was decided to apply for 3-4 University Level camps.
7. NSS and NCC officers have been assigned a duty to organize programs under Meri Mitti Mera Desh.
8. Dr. Gopal Vankar has been assigned the duty to prepare and submit the proposal for IDP under PM-USHA.
9. It was decided to arrange for a grand farewell function for Dr. Sudhir Joshi sir.

Date: 27/06/2023

Dr. Gopal V. Vankar
Coordinator (IQAC)

Co-Ordinator

Internal Quality Assurance Cell (IQAC)
Shri H. S. Shah College of Commerce
Modasa-383315
Dist. Arvalli, Gujarat

Dr. M.K. Patel
Chairman (IQAC)

I/C Principal

Shri H. S. Shah College of Commerce
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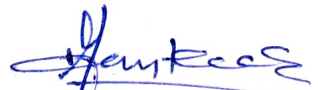


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Action Taken Report 1st Meeting of IQAC 2023-24

- 1) As per the guidelines of the Commissionerate of Higher Education, the process for the Principal recruitment has been started. In response to our advertisement, four candidates have sent their applications. After scrutiny, list of eligible candidates along with necessary documents will be sent to the Commissioner of Higher Education.
- 2) Proposals for 2 University level camps and NSS department sponsored camps have been submitted. The proposal for a one-day university level lecture has also been submitted. University has sanctioned two camps namely "Yogasan Talim Shibir" and "Paryavaran Jalavanishibir"
- 3) Five programs have been organized by NSS and NCC department under "Meri Mitti Mera Desh"
- 4) Institutional Development Plan (IDP) has been submitted under PM-USHA
- 5) The Farewell function for Dr. Sudhir Joshi can not be organized due to some inevitable circumstances. It will be organized later.

Date: 12/12/2023


Dr. Gopal V. Vankar

Coordinator (IQAC)

Co-Ordinator

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Dr. M.K. Patel

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2nd IQAC Meeting 2023-24

Following matters were discussed and collective decisions were taken in the 2nd IQAC Meeting.

1. IQAC Co-Ordinator Dr Gopal Vankar presented a scrutiny report of the applications received for the post of Principal. It was decided to send the final report to the Higher education commissioner as early as possible.
2. It was decided to organize NSS and other camps in the first half of January. One-day lecture to be organized in the end of January.
3. It was collectively decided to celebrate the annual day in the last week of February. It was also decided to include the farewell of all three retired employees in this function.
4. Dr. Gopal Vankar was assigned the duty to review the progress under IDP-PM USHA component grant.
5. It was decided to organize at least two placement activities.
6. It was also decided to organize at least one batch of finishing school.
7. It was decided to submit the AQAR 2022-23 and to apply for NAAC Cycle-3

Date: 13/12/2023

Dr. Gopal V. Vankar
Coordinator (IQAC)

Dr. M.K Patel
Chairman (IQAC)

Co-Ordinator
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Action Taken Report

2nd IQAC Meeting 2023-24

The file has been submitted for the principal recruitment. Queries have been solved time to time.

Finalization of the list of eligible candidates is to be prepared in the next meeting.

As decided in the last meeting, NSS camp and other camps have been completed in January. One day lecture was delayed and to be organized in March.

Annual Day was celebrated on the 27th February. Dr Sudhir Joshi and other two retired employees were felicitated as per the tradition.

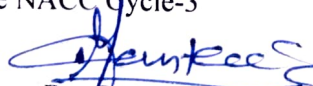
The revised IDP has already been submitted online on 5th December and we are waiting for the reply.

Two placement activities were organized by the career counseling and placement cell.

One batch of finishing school has been completed during 29th January to 29th March.

AQAR 2022-23 has been submitted and it was approved by the NAAC. Criterion-wise responsibility has been allotted to all the teachers. After completing 80% preparation for SSR, IIQA will be submitted for the NACC Cycle-3

Date: 30/04/2024


Dr. Gopal V. Vankar

Coordinator (IQAC)

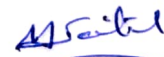
Co-Ordinator

Internal Quality Assurance Cell (IQAC)

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Dr. M.K Patel

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3rd IQAC Meeting 2023-24

Following matters were discussed in the 3rd IQAC Meeting chaired by Dr. M.K.Patel.

1. Dr. Gopal Vankar presented an action taken report and it was appreciated by the members.
2. On the question about principal recruitment, chairman Dr. M.K.Patel put before the committee a letter by the authority asking for some clarification. After further scrutiny and verification list of eligible candidates was prepared.
3. The role of Nodal Officer and Grievances Nodal Officer were assigned to Dr. Dhaval Dave and Dr. Ilaben Sagar respectively. It was also decided that teachers should remain present for GCAS as per the Schedule.
4. For this year, it was decided not to apply for the English medium Division in PG keeping in mind the availability of teachers and infrastructure.
5. Responsibility for pushing up the feedback mechanism was assigned to prof Amit Vasava.
6. In order to make mentorship more effective and accountable, it was decided that mentor should deal with students of the assigned class regarding issues starting from admission to final University results.
7. For NAAC Cycle-3, it was recommended by the members to submit IIQA before 31st May 2024, if possible.

Date:01/05/2024


Dr. Gopal V. Vankar

Coordinator (IQAC)

Co-ordinator

Internal Quality Assurance Cell (IQAC)

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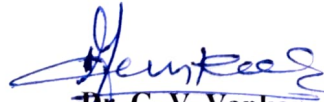


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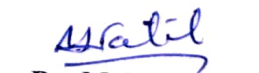
Action Taken Report 3rd IQAC Meeting 2023-24

- 1) All the queries regarding the principal recruitment have been solved. The list of 3 eligible candidates along with IQAC letter has been submitted to the office of Higher Education Commissioner.
- 2) The teachers who have been assigned the duty for GCAS and the admission process, work efficiently. They have complained about the poor response from the students. They have also suggested to make students aware about the admission process.
- 3) Feedback form is prepared in the form of google form. Teachers are trying to motivate students to fill up this online form.
- 4) Mentors have been allotted the responsibility of a specific class. They have been strictly instructed to get in touch with their respective mentees.
- 5) Due to the sudden announcement by NAAC regarding the last date for IIQA under RAF, we missed the chance to apply for NAAC Cycle-3. We will have to apply under the Binary System whenever it is introduced.

Date:05/07/2024


Dr. G. V. Vankar
Coordinator (IQAC)

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